

***Washington Township Parks and Recreation***  
***POLICY -- BOOSTER CLUBS***

Whereas, youth sports programs may have a need to raise funds for various reasons to support their program,

Whereas the Washington Township Sports Advisory Board (WTPR SAB) has a responsibility to ensure funds raised by booster clubs benefit all participants and said funds are being spent appropriately.

Now, therefore, be it resolved that:

1. A youth sport may establish a Booster Club in accordance with the following:
  - A. The Booster Club must be registered as a non-profit organization in accordance with applicable state and federal laws.
  - B. All funds shall be deposited in a single checking account in an established banking institution.
  - C. A detailed accounting of all deposits and withdrawals shall be maintained by the youth sports programs. The WTPR SAB will conduct yearly audits of the Booster Clubs.
  - D. The youth sports advisory board shall approve any expenditure of funds.
  - E. Funds expended by the Booster Club shall be by check and require the signature of two (2) designated youth sport advisory board members (preferably the Commissioner and Treasurer).
  - F. Fund raisers benefiting the Booster Club must be authorized by the youth sports advisory board and approved by the WTPR SAB.
  - G. Individuals associated with a youth sports program are not authorized to run fund raisers for individual teams unless approved by Sports Youth Board.
  - H. Funds expended from the Booster Club should benefit the league and its participants. Funds expended or equipment/uniforms donated to other individuals or organizations shall be approved by the WTPR SAB.

This policy shall be attached to and made a permanent policy of all sports bylaws.

This policy has been adopted at a regular public meeting of the WTPR SAB on July 21, 2003 and reviewed November 2009.